



Basic Details

Organisation Chain	Council of Scientific and Industrial Research IMT Chandigarh		
Tender Reference Number	IMT/2024-25/RATE CONTRACT		
Tender ID	2024_CSIR_755542_1		
Tender Type	Single	Form of contract	Rate Contract
Tender Category	Goods	No. of Covers	1
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Cover Details, No. Of Covers - 1

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.pdf	NIT For Rate Contract For Chemicals, Glassware, Plasticware, Filter Paper etc. for year 2024-25
		.xls	NIT For Rate Contract For Chemicals, Glassware, Plasticware, Filter Paper etc. for year 2024-25

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	NA	Fee Payable At	NA
Tender Fee Exemption Allowed	NA		

EMD Fee Details

EMD Amount in ₹	0.00	EMD Exemption Allowed	NA
EMD Fee Type	NA	EMD Percentage	NA
EMD Payable To	NA	EMD Payable At	NA

Work /Item(s)

Title	NIT For Rate Contract For Chemicals, Glassware, Plasticware, Filter Paper etc. for year 2024-25				
Work Description	NIT For Rate Contract For Chemicals, Glassware, Plasticware, Filter Paper etc. for year 2024-25				
Pre Qualification Details	Please refer Tender documents.				
Tender Value in ₹		Product Category	Consumables (Hospital / Lab)	Sub category	Chemicals, Consumables
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	120
Location	CSIR-IMTECH	Pincode	160036	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	CSIR_IMTECH

Critical Dates

Publish Date	07-May-2024 06:00 PM	Bid Opening Date	29-May-2024 11:00 AM
Document Download / Sale Start Date	07-May-2024 06:00 PM	Document Download / Sale End Date	28-May-2024 05:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	07-May-2024 06:00 PM	Bid Submission End Date	28-May-2024 05:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT For Rate Contract For Chemicals, Glassware, Plasticware, Filter Paper etc. for year 2024-25	1932.62

Work Item Documents				
S.No	Document Type	Document Name	Description	Document Size (in KB)
1	Tender Documents	RATE CONTRACT 2024-2025.pdf	NIT For Rate Contract For Chemicals, Glassware, Plasticware, Filter Paper etc. for year 2024-25	1932.62

Tender Inviting Authority

Name	DIRECTOR CSIR IMTECH
Address	SECTOR 39-A CHANDIGARH

Tender Creator Details

Created By	Ravi Garg
Designation	SPO
Created Date	07-May-2024 12:48 PM



CSIR – INSTITUTE OF MICROBIAL TECHNOLOGY (IMT)

सीएसआईआर – सूक्ष्मजीव प्रौद्योगिकी संस्थान

SECTOR 39-A CHANDIGARH – 160036

BID DOCUMENT

FOR CONCLUSION OF ANNUAL RATE CONTRACT (IN INR ONLY) FOR
THE YEAR 2024-2025 01.07.2024 TO 30.06.2025 FROM CLASS- I AND
CLASS- II LOCAL SUPPLIERS MENTIONED BELOW IN RESPECTIVE
CATEGORIES ONLY

ITEM DESCRIPTION

LABORATORY CHEMICALS (COMPLETE RANGE), GLASSWARE (COMPLETE RANGE), PLASTICWARE,
GENERAL LAB WARE, PIPETTES (COMPLETE RANGE), , FILTER PAPERS AND DISPOSABLE FILTER UNITS,
ANIMAL FEED & CORNCOB BEDDING,

EMD: NIL

Offline Bids under SINGLE BID System (Technical Bid & Financial /Price Bid together) shall be submitted through hard copy and the same should be duly addressed to "The Director, CSIR-IMTECH, Sector 39-A Chandigarh" Kind Attention , Stores and Purchase Officer. The Tender documents should be filled in completely as per Terms and Conditions of this Tender. **Tender should be submitted strictly for each category separately to be mentioned on the top of Envelope.** Single bid/ tender submitted for all Categories shall be summarily rejected.

Contact Details

Stores & Purchase Officer
CSIR – Institute of Microbial Technology
Council of Scientific & Industrial Research
SECTOR 39-A CHANDIGARH – 160036

CHANDIGARH -160036 INDIA
Ph: +91-(0172)-2880367, Fax: +91-(0172)- 2636683

E-Mail: spo@imtech.res.in, sr.cosp@imtech.res.in

Website: www.imtech.res.in

TENDER INVITATION

The Director, CSIR-Institute of Microbial Technology (IMT) Sector 39-A Chandigarh – 160036, India, invites **Offline Bids** for entering into an Annual Rate Contract (RC) on NDP basis with best applicable discounted price only from **Manufacturers (OEMs)** for the supply of the following specialized R&D chemicals and consumables:

Description of item	File No.	Bid Type	EMD Amount (Rs.)
1. Chemicals (Complete Range) 2. Glass ware (Complete Range) 3. Plastic wares/ General lab ware/ Pipette-Micropipette/ Surgical / Polyvinyl/Nitrile Gloves (complete Range) 4. Filter Papers and Disposable Filter units 5. Animal Feed & Corncob bedding	IMT/2024-25/ RC / CHEMICALS & CONSUMABLES	SINGLE BID SYSTEM (TECHNICAL AND FINANCIAL BID)	Annexure-5-F to be submitted mandatorily, other Tender will be rejected summarily.
IMPORTANT NOTE, DATES & TIME			
Tender Document can be downloaded from our website i.e www.imtech.res.in free of cost			
Publish Date & Time	07/05/2024 (18.00) hrs. (IST)		
Last Date & Time For Submission of Bids	28/05/2024 Up to 17:00 hrs. (IST)		
Date / Time of Opening of Bids	29/05/2024 from 11.00 hrs. (IST) onwards		
Venue of Bid Opening at INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH	OFFLINE, COMMITTEE ROOM, PURCHASE SECTION		
Tenders to be submitted at place	OFFLINE, Tender Box in Purchase Section.		

IMPORTANT NOTE:

1. For conclusion of RC on NDP basis this tender has been published on ‘Single Tender’ basis. However, other Manufacture/OEM who wish to enter in to RC may send their request letter with complete details on the e-mail address mentioned in the tender document. The final decision in this regard will rest with Director, CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY.
2. Please strictly adhere To The Dates / Times Mentioned In This Document. Kindly note that all the pages of this tender document should be signed and stamped while submission. Incomplete and unsigned tender will not accepted.
3. Discrepancy in offline document found if any, the tender shall liable to be rejected without assigning any further reason. No Interim inquiry will be entertained in this regard.

Sd/-
Stores & Purchase Officer
For & on behalf of Director CSIR- IMTECH

Following OEM/ Authorized Stockist and Agents are requested to Participate and submit their bids in the respective Category only

1. CHEMICAL (COMPLETE RANGE)

SR. No	NAME OF THE OEM / MANUFACTURER	BRAND NAME	NAME OF THE AUTHORISED DEALER / STOCKIST
1	BR Biochem Life Sciences Pvt Ltd Plot No.06 S.F, Goppal Nagar, New Delhi-110018	BR BIO CHEM BRAND	Crystal Bio Labs 31/FF, Block -G, Wave estate Sector 99 Mohali-Punjab Email- Sales@crystalbiolabs.com
2	Central Drug House (P) Ltd., 7/28, Vardaan House, Mahavir Street Ansari Road, Darya Ganj, New Delhi-110002 sales@cdhfinechemical.com	CDH & Microgen	Speedochem Scientific Traders Shop No. 05 1st Floor Cabin No. 02, Gali No. 03 Preet Colony, Zirakpur-140603 Punjab Email- info,speedochem@gmail.com 8872791591
3	GCC Biotech (India) Pvt Ltd. 351, BMK, Giri Nagar, Kalkaji, New Delhi-110019 info@gccbiotech.co.in, tech.support@gccbiotech.co.in	GCC Biotech	GCC Biotech (India) Pvt Ltd. 351, BMK, Giri Nagar, Kalkaji, New Delhi-110019 info@gccbiotech.co.in, tech.support@gccbiotech.co.in
4	Genei Laboratories Pvt Ltd No. 6, 6th Main, College Road, Near S R S Road, Peenya, Bengaluru - 560058, INDIA info2geneilabs.com	GENEI	Biotec Systems SCO 212 (FF), Sector 40-D, Chandigarh - 160036 sales@biotecsystems.in, biotecsystems@yahoo.com 91-9417161189
5	Genetix Biotech Asia Pvt. Ltd. 71/1, First Floor, Shivaji Marg, New Delhi-110015 (India) info@genetixbiotech.com	Genetix Brand	Impulse Bioscience Office no. 35, Sarpanch Complex, Sector-41 D, Chandigarh:160036 ramit@impulsebioscience.com Mobile : 09779900382 (Ramit Narwal)
6	GLR Innovations DSM 160, DLF Tower, Shivaji Marg, New Delhi - 110015 info@glrgroup.in, glrdelhi@hotmail.com	GLR Brand	ONS Enterprises, SCO 208, First Floor, Sector 24D, Chandigarh onschd@gmail.com pathak56@gmail.com 9814681423, 9781257522

7	HiMedia Laboratories Pvt Ltd Plot No. C41, Road No.21Y, MIDC, Wagle Industrial Area,Thane (West)- 400604, Maharashtra, India info@himedialabs.com	HiMedia	Ahuja Agencies SCF 30, 2nd Floor, Sector 15-C, Chandigarh M-08872032004 ahuja.himedia@gmail.com
8	Mahi Scientific Care Near Govt. Sr. Sec. School Tehsil Sihunta Dist. Chamba (Himachal Pradesh) mahiscientificcare@gmail.com	InnoDx Solutions Pvt Ltd- India, Huwel Life Sciences-India	Mahi Scientific Care Near Govt. Sr. Sec. School Tehsil Sihunta Dist. Chamba (Himachal Pradesh) mahiscientificcare@gmail.com
9	Merck Life Sciences Pvt Ltd Godrej One, 8th Floor, Pirojshanagar Eastern Express Highway, Vikhroli East Mumbai 400079 Email- mereckmillipore.in	Merck	S &G Lab Supplies SCO-42, IInd Floor NAC Mani Majra Chandigarh-160101 Email- sng.handa@gmail.com
10	Molychem 78/80 Babu Genu Road, Souri Bldg., 2nd Floor, Mumbai - 400 002 (INDIA) info@molychem.net	Molychem	Swan Scientific Traders, SCO 2, 2nd Floor, Sector 15-C, Chandigarh-160015 M-9814184901 (Varun Sharma) 9814235639 swan.sci.sst@gmail.com
11	Sisco Research Laboratories Pvt. Ltd. 608-B, Satellite Gazebo, Andheri Ghatkopar Link Road, Chakala, Andheri(East), Mumbai- 400099 info@srichem.com	SRL	Kutumba Traders Shop no.06 GF Kisaan Atta Chaki Road Near Jagtar Complex, Lohgarh, Zirakpur, Distt-SAS Nagar Mohali-140603 Punjab Email- kutumbtrader@gmail.com
12	Ace Scientific Instruments & Chemicals 1451/1, 2nd Floor, Opp. Satyam Hospital, Krishna Nagar, PAU Road, Ludhiana acesic1313@gmail.com	ASIC	Ace Scientific Instruments & Chemicals 1451/1, 2nd Floor, Opp. Satyam Hospital, Krishna Nagar, PAU Road, Ludhiana acesic1313@gmail.com
13	Sigma-Aldrich chemicals Pvt Ltd Plot No.12, Bommasandra-Jigani Link road Anekul Taluk, Bangalore- 560100, Karnataka, India- Email- sigma-aldrich.com	Sigma	2800 PRODUCTS (FOR MAKE IN INDIA) 28% CONTENT
14	Tokyo Chemical Industry (India) Pvt Ltd PlotNo 1, Building 189, MN Park, Synergy Square 1,	TCI Brand - Japan	Oswal Scientific Stores SCF No.4, Sector 16-D, Chandigarh-160015 Oswalscientificstores@yahoo.co.in

	Genome Valley, Turkapally Village, Shamirpet Mandal, Medchal-Malkajgiri, Hyderabad, Telangana-500078 sales-IN@tcichemicals.com nishant.kushwaha@tcichemicals.com		Phone:2771370, 2784660 9872078869, 9855810007, 9888085502
15	Universal Biotechnology A-23, 2nd Floor, Rajouri Garden, Ring Road, New Delhi - 110027, India info@unibiotech.in	<u>UNIVERSALBIO</u> <u>TECHNOLOGY BRAND</u>	LabDose F-335, Industrial Area, Phase 8-B, SAS Nagar, Mohali - 160055 labdose21@gmail.com 7973027187 (Vijay Pal Singh)
16	Avra Synthesis Private Limited A/28/1/19, Road No.15 IDA Nacharam, Hyderabad-500076 info@avrasynthesis.com	Avra	ONS Enterprises, SCO 208, First Floor, Sector 24D, Chandigarh onschd@gmail.com pathak56@gmail.com 9814681423, 9781257522
17	Thermo Fisher Scientific India Pvt. Ltd., 403-404, Delphi B Wing, Hiranandani Business Park, Powai, Mumbai- 400076 qfc.customercare@thermofisher.com	Qualigens, Fisher Chemicals, Thermo Scientific	Ananya Enterprises 136-140/55, Industrial Area Phase 1, Chandigarh-160002 ananyaenterpriseschd@gmail.com
18	DSS Takara Bio India Pvt. Ltd. A-5, Mohan Co-operative Industrial Estate, Mathura Road, New Delhi- 110044 enquiries@dsstakarabio.com orderinfo@dsstakarabio.com	DTI	Chembio Corporation Shop No-45, Sarpanch Complex, Badheri, Sector-41D, Chandigarh - 160036 chembiocorporation@gmail.com, info@chembiocorp.com 0172-5071259, 9779274766 Biosystem Incorporation 10, Plot No. 35/1, Dhanas, Chandigarh - 160014, India Ph: 009953553478 Email: biosys.inc16@gmail.com
19	SD Fine-Chem Ltd 315, T.V Industrial Estate, 3rd Floor, 248, Worli Road, Mumbai-400030		J.B. Traders Plot No. 198, Shop No. 1, Chiraga Market, Sector 14 (West), Dhanas, Chandigarh-160014 jbtraders998@gmail.com 08195069554

20	Regeneration Technologies SCF 596, 1st Floor, Sector 45-C Keshoram Complex Chandigarh-160047 Email.regenerationtech@gmail.com	MICROMASTER	Regeneration Technologies SCF 596, 1st Floor, Sector 45-C Keshoram Complex Chandigarh-160047 Email.regenerationtech@gmail.com
21	Avantor Performance Materials India Ltd., 19th Floor, Building No-5, Tower C, DLF Cyber City, Phase-III, Gurgaon - 122002, Haryana, India avantordiagnosics@vwr.com	Glassware: Rankem, DWK Life Sciences-Germany, (Indo AM Medicos) Plasticware: VWR Chemicals - Avantor (Rankem/VWR/J.T.Baker), VWR Amresco, VWR Life Science, Mirus-USA, Ampliqon-Denmark, Nanopore-UK, Omega Biotek-USA, Quantabio- USA, Biowest-France (Regeneartion) Oligos - IDT-Singapore (Regeneration)	For Lab Division: INDO AM Medicos SCO 213, Sector 24-D, Entry Backside, Chandigarh-160023 indomed41@gmail.com 0172-2627882, 9216845550 (I.P. Walia) For Research & Academics(LSG): Regeneration Technologies SCF 596, 1st Floor Kshoram Complex , Sector 45-C, Chandigarh 160047 regenerationtech@gmail.com, jatinderkarora@gmail.com 09417051085, 9216051085
22	Geno Biosciences Pvt. Ltd. A-59, Sector 57, Noida-201301 noida@gbiosciences.com	G-Bioscience	Infinity Bioscience House No 171/1, Shop No-41, Badheri, Chandigarh - 160036 ibioscience@outlook.com 7042973309 (Rama Kant Singh)
23	Imperial Life Sciences Pvt. Ltd. 463, Pace City II, Sector 37, Gurgaon (Hr)-122001 info@imperialls.com ajay.shukla@imperialls.com	ILS	Imperial Life Sciences Pvt. Ltd. 463, Pace City II, Sector 37, Gurgaon (Hr)-122001 info@imperialls.com ajay.shukla@imperialls.com
24	Tulip Diagnostics (P) Ltd Plot No. S-124,125,126, Utility Plot No VIII, Phase III-B, Verna Industrial Estate, Verna, Goa-403722 microxpress.fac@tulipgroup.org, sales@tulipgroup.com	Tulip Diagnostics (P) Ltd- INDIA	Matrix Live Technologies Booth No.64, Janta Market, Sector 27-D, Chandigarh-160019 matlive777@gmail.com 9958823668, 9971673890
25	MP Biomedicals (India) Pvt. Ltd, Plot No C-57/3, TTC Industrial Area, Pawane Village, Turbhe, Mumbai 400705 sales.india@mpbio.com	MP Bio LLC USA	Matrix Live Technologies Booth No.64, Janta Market, Sector 27-D, Chandigarh-160019 matlive777@gmail.com 9971673890

2.GLASSWARE (COMPLETE RANGE)

1	Vensil Glass Works Ltd 21, Bangalore Co-op. Industrial Estate, Doorvaninagar, Bangalore-560016 sales@vensilglass.com	Vensil	Vensil Glass Works Ltd 21, Bangalore Co-op. Industrial Estate, Doorvaninagar, Bangalore-560016 sales@vensilglass.com
2	Omsons Glassware Pvt Ltd Khata No.278/364 And 285/372, Hadbast No66 Spera Road, Village Sapera, Ambala, Haryana-133104 sales@omsonsnsi.com, info@omsonsnsi.com	OMSONS	Devarya Scientific Agencies SCO No.02 2nd Floor Sector 16D Chandigarh-160015 Email- vardhman_instechem@yahoo.com
3	Thermo Fisher Scientific India Pvt. Ltd. A-34, Ground Floor, Sector - 2, Noida - 201301, India Solution One 6935/1, Mezzanine Floor, Jaipuria Building, Kohla Pur Road, Kamla Nagar, Delhi - 110007 info@solone.in soluone@gmail.com	Thermo Fisher Scientific	Solution One Shop No-12, Sarpanch Shopping Complex, Sector 41-D, Chandigarh-160036 9818515460 soluone@gmail.com
4	Borosil Glass Works Limited 1213, Vijaya Building, 17, Barakhamba Road, Connaught Place, New Delhi delhi@borosil.com borosil@borosil.com	Borosil	Oswal Scientific Stores SCF No.4, Sector 16-D, Chandigarh-160015 Oswalscientificstores@yahoo.co.in Phone:2771370, 2784660 9872078869, 9855810007, 9888085502
5	Shiv Dial Sud & Sons 23, Industrial Estate, Ambala Cantt - 133006, India info@supertekglassware.com	Supertek	INDO AM Medicos SCO 213, Sector 24-D, Entry Backside, Chandigarh-160023 indomed41@gmail.com 0172-2627882, 9216845550 (I.P. Walia)
6	Jain Laboratory Glassware Co. #2580/29, Subhash Park Road, Ambala Cantt - 133001 (Haryana) India religlasindia@gmail.com	RELIGLAS	Matrix Live Technologies Booth No.64, Janta Market, Sector 27-D, Chandigarh-160019 matlive777@gmail.com 9971673890

7	Gupta Scientific Industries #57, Industrial Estate, HSIIDC, Ambala Cantt - 13306 (Haryana) perfitindia@gmail.com	Glassware - Perfit Filter - MDI	ONS Enterprises, SCO 208, First Floor, Sector 24D, Chandigarh pathak56@gmail.com onschd@gmail.com 9814681423, 9781257522
8	Jain Scientific Glass Works 14, Industrial Estate, Ambala Cantt-133006 info@jsgw.com	JSGW	Chembio Corporation Shop No-45, Sarpanch Complex, Badheri, Sector-41D, Chandigarh - 160036 chembiocorporation@gmail.com, info@chembiocorp.com 0172-5071259, 9779274766
9	Glassco Laboratory Equipments Pvt. Ltd. Manglai, PO Khudda Kalan, Ambala Cantt-133004 info@glasscolabs.com delhi@glasscolabs.com	Glassco	Ahuja Agencies SCF 30, 1st Floor, Sector 15-C, Chandigarh M-08872032004 ahuja.himedia@gmail.com
10	Riviera Glass Pvt. Ltd. C/2116, Oberoi Garden Estates, Chandivli Studio Road, Chandivli, Andheri (East), Mumbai-400 072 (India) rivieraglass1995@gmail.com info@rivieraglass.co.in	Riviera	Swan Scientific Traders, SCO 2, 2nd Floor, Sector 15-C, Chandigarh-160015 0172-2771481, M-9814184901 swan.sci.sst@gmail.com

3. PLASTIC WARE (COMPLETE RANGE)

1	Tarsons Products Ltd. 902, Martin Burn Business Park, BP-3, Sector-V, Salt Lake, Kolkata - 700091 info@tarsons.com Tarsons Products Ltd. D-33, 3rd Floor, D-Block, Sector - 2, Red FM Road, Noida - 201301 delhi@tarsons.in	Tarsons	Oswal Scientific Stores SCF No.4, Sector 16-D, Chandigarh-160015 Oswalscientificstores@yahoo.co.in Phone:2771370, 2784660 9872078869, 9855810007, 9888085502
2	Solution One 6935/1, Mezzanine Floor, Jaipuria Building, Kohla Pur Road,	Thermo Fisher Scientific	Solution One Shop No-12, Sarpanch Shopping Complex, Sector 41-D, Chandigarh-160036

	Kamla Nagar, Delhi - 110007 info.del@solone.in soluone@gmail.com		9818515460 soluone@gmail.com
3	HiMedia Laboratories Pvt Ltd Plot No. C41, Road No.21Y, MIDC, Wagle Industrial Area,Thane (West)-400604, Maharashtra, India info@himedialabs.com	HiMedia	Ahuja Agencies SCF 30, 2nd Floor, Sector 15-C, Chandigarh M-08872032004 ahuja.himedia@gmail.com
4	Glassco Laboratory Equipments Pvt. Ltd. Manglai, PO Khudda Kalan, Ambala Cantt-133004 info@glasscolabs.com delhi@glasscolabs.com	Glassco	Ahuja Agencies SCF 30, 1st Floor, Sector 15-C, Chandigarh M-08872032004 ahuja.himedia@gmail.com
5	Genaxy Scientific Pvt. Ltd. 155-156, C-Block, Community Centre, Plot 32 to 57, Behind Janak Cinema, Jank Puri, New Delhi- 110058, info@genaxy.com	Genaxy Scientific- India	Ahuja Agencies SCF-30, 1st floor, Sector 15-C, Chandigarh -160015
6	Moxcare Products Inc. 115, HSIIDC, Industrial Area, Ambala Cantt - 133006, Haryana info@moxcare.in	MOXWARE	Randheer Biosolution 64C, PLAM City Sector-127, Teh, Kharar Dist. SAS Nagar Punjab- 160055 Email- randheerbiosolution@gmai.com
7	Abdos Labtech Private Limited Unit No. 319, 3rd Floor, DLF Tower-A, DDA Dist. Centre, Jasola, New Delhi - 110025 info@abdoslabware.com	Abdos Labtech	Nanocare Scientific Plot No. 576, 1st Floor Industrial Area, Phase - 2 Chandigarh - 160002 nanocarehd@gmail.com 9780931259, 7696362403
8	Sandhaan Scientific Shop No.07, Sarpanch Complex Badheri, Sector 41- D Chandigarh-160041 Email-	Axiva Sichem Biotech	Sandhaan Scientific Shop No.07, Sarpanch Complex Badheri, Sector 41-D Chandigarh- 160041 Email-sandhaans@gmail.com

sandhaans@gmail.com		
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4. ANIMAL FEED and CORNCOB BEDDING

1	Ashirwad Industries, H.No.1544, Sector 38-B Chandigarh-160036	Ashirwad	Ashirwad Industries, H.No.1544, Sector 38-B Chandigarh-160036
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5. FILTER PAPER

1	HiMedia Laboratories Pvt Ltd Plot No. C41, Road No.21Y, MIDC, Wagle Industrial Area,Thane (West)-400604, Maharashtra, India info@himedialabs.com	HiMedia	Ahuja Agencies SCF 30, 2nd Floor, Sector 15-C, Chandigarh M-08872032004 ahuja.himedia@gmail.com
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Sd/-

Stores & Purchase Officer
For & on behalf of Director CSIR- IMTECH



CSIR – INSTITUTE OF MICROBIAL TECHNOLOGY (IMT)

सीएसआईआर – सूक्ष्मजीव प्रौद्योगिकी संस्थान

सेक्टर-39, चण्डीगढ़, भारत Sector 39-A Chandigarh 160036
फ़ोन/Ph: +91-(0172 2880364/367)- फ़ैक्स / Fax: +91-(0172-2636683)
ई-मेल/E-Mail: spo@imtech.res.in

File Ref. No.: IMT/2024-25/RC/CHEMICALS & CONSUMABLES

Date: 01.05.2024

NOTICE INVITING TENDER

for; RATE CONTRACT FOR SUPPLY OF CHEMICALS AND CONSUMABLES (**IN INR ONLY**) FOR THE PERIOD FROM **01ST July 2024 to 30th June 2025**.

The Director, CSIR-Institute of Microbial Technology (IMT) Sector 39-A Chandigarh – 160036, India invites *offline bids / offers (Technical and Financial)* for entering into an Annual Rate Contract (RC) on NDP basis with best applicable discounted price for the supply of specialized R&D chemicals, consumables and Lab wares etc. from **Manufacturers (OEM)/ Authorized Distributors and Dealers of OEM.**

It may be noted that the Rate Contract shall be concluded on a *fixed price basis* which would be valid during the currency of the contract without any firm commitment on our part for assuring any minimum quantum of business. We are inviting rate contract proposals for supply of Specialized R&D Consumables on NDP basis with the best applicable discount / price.

Following are the category of products required by this Laboratory:

- 1) Chemicals (Complete Range)
- 2) Glass ware (Complete Range)
- 3) Plastic wares/ General lab ware/ Pipette-Micropipette/ Surgical / Polyvinyl/Nitrile Gloves (complete Range)
- 4) Filter Papers and Disposable Filter units
- 5) Animal Feed & Corncob Bedding.

The Rate Contract (RC) shall be **valid for a period up to 30/06/2025** from date of issue of 'Rate Contract' order from CSIR-IMT, Chandigarh which can be extended for further period on agreed terms and conditions between both the parties and on satisfactory performance by the RC holder subject to **applicability of Price Fall Clause.**

Only 'Class I Local Supplier' / 'Class II Local supplier are eligible to quote.

The tenderer (i.e. Original Manufacturer/OEM) are requested to submit their offer in their own letter head, neatly typewritten without any overwriting. The Tenderers shall have to indicate clearly the brand/ make of the product(s) for which they are submitting the RC Proposal.

TERMS AND CONDITIONS OF THE TENDER

1.

Bidders shall satisfy the requirements of a Class I Local supplier and Class II Local supplier issued in pursuance of 'Make in India' policy vide Order No. P-45021/2/2017-PP (BE-II), dated 16th September, 2020 of Ministry of Commerce and Industry, Government of India, as amended from time to time. Bidder may please refer said order dated 16th September, 2020 for further details

'Local content' means the amount of value added in India, which shall, unless otherwise prescribed by Nodal Ministry, be the total value of item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent

'Class – I Local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class-I local supplier' **in the** said order dated 16th September, 2020

'Class – II Local supplier' – means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class- II local supplier' but less than that prescribed for 'Class-I local supplier' under said order dated 16th September, 2020.

'Non – Local Supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than that prescribed for 'Class-II local supplier' under this Order.

Minimum local content: The 'local content' requirement to categorize a supplier as 'Class-I local supplier' is minimum 50% For 'Class-II local supplier', the 'local content' requirement is minimum 20%. Nodal Ministry/Department may prescribe only a higher percentage of minimum local content requirement to categorize a supplier as 'Class-I local supplier'/'Class-II local supplier'. For the items, for which Nodal Ministry/Department has not prescribed higher minimum local content notification under the Order, it shall be 50% and 20% for 'Class-I local supplier'/'Class-II local supplier' respectively.

Note- Bidder is required to indicate percentage of local content and provide self-certification the items offered meet the local content requirement for 'Class –I Local Supplier' /'Class – II Local Supplier' as the case may be. Further, the bidders shall also give details of the location(s) at which the local value addition is made. Only 'Class –I Local Supplier' /'Class – II Local Supplier' as defined under said "Make in India' order dated 16.09.2020 shall be eligible to submit RC offers. Hence, offers from 'Non – Local Supplier' or products not complying with the requirement of Class I Local supplier and Class II Local supplier shall not be considered of issue of RC Contract

Verification of local content:

Calculation of Local Content for Class I and Class II Supplier to be done as per DPIIT OM No. P-45021/102/2019-BE-II-Part(1) (E-50310) dated 04.03.2021.

The 'Class-I local supplier'/'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier'/'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made

In cases of procurement for a value in excess of Rs. 10 crores, the 'Class-I local supplier'/'Class-II local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

Decisions on complaints relating to implementation of this Order shall be taken by the competent authority which is empowered to look into procurement-related complaints relating to the procuring entity.

Nodal Ministries may constitute committees with internal and external experts for independent verification of self-declarations and auditor's/accountant's certificates on random basis and in the case of complaints.

Nodal Ministries and procuring entities may prescribe fees for such complaints.

False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law

A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this Order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities, in the manner prescribed under paragraph 9h below.

The Department of Expenditure shall issue suitable instructions for the effective and smooth operation of this process, so that:

- a. The fact and duration of debarment for violation of this Order by any procuring entity are promptly brought to the notice of the Member-Convenor of the Standing Committee and the Department of Expenditure through the concerned Ministry/Department or in some other manner.
- b. On a periodical basis such cases are consolidated and a centralized list of decentralized lists of such suppliers with the period of debarment is maintained and displayed on website(s);
- c. In respect of procuring entities other than the one which has carried out the debarment, the debarment takes effect prospectively from the date of uploading on the website(s) in such a manner that ongoing procurements are not disrupted

1. Requirement of Registration - Order No. F.No.7/10/2021- PPD (1) dated 23.02.2023 of Department of Expenditure, Ministry of Finance, Government of India refers.

I. Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority. Further, any bidder (including bidder from India) having specified Transfer of Technology (TOT) arrangement with an entity from a country which shares a land border with India, shall also require to be registered with the same competent authority.

"Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process

. "Bidder (or entity) from a country which shares a land border with India" for the purpose of this Order means: -

- (a) An entity incorporated, established or registered in such a country; or
- (b) A subsidiary of an entity incorporated, established or registered in such a country; or
- (c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- (d) An entity whose beneficial owner is situated in such a country; or
- (e) An Indian (or other) agent of such an entity; or
- (f) A natural person who is a citizen of such a country; or
- (g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

The beneficial owner for the purpose of (iii) above will be as under:

1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation—

a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. of shares or capital or profits of the company;

b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

4. Where no natural person is identified under

(1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership

An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

The registration shall be valid at the time of submission of bid and at the time of acceptance of bid.

If the bidder was validly registered at the time of acceptance / placement of order, registration shall not be a relevant consideration during contract execution

In case bids are submitted by dealer of 'Class I Local Supplier' / 'Class II Local Supplier', specific Manufacturer's Authorisation Form (MAF) shall be submitted along with the Tender

Only one 'Class I Local Supplier' / 'Class II Local Supplier' (or) the duly authorized dealer can quote. If both 'Class I Local Supplier' / 'Class II Local Supplier' and dealer quote for the same tender, both their tenders will be rejected.

The tenderer (i.e. Original Manufacturer or Authorised Dealer) are requested to submit their offer in their own letter head, neatly typewritten without any overwriting. The Tenderers shall have to indicate clearly the brand/ make of the product(s) for which they are submitting the RC proposal.

The 'Class-I local supplier'/'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local

In case bids are submitted by dealer of 'Class I Local Supplier' / 'Class II Local Supplier', specific Manufacturer's Authorisation Form (MAF) shall be submitted along with the Tender

Only one 'Class I Local Supplier' / 'Class II Local Supplier' (or) the duly authorized dealer can quote. If both 'Class I Local Supplier' / 'Class II Local Supplier' and dealer quote for the same tender, both their tenders will be rejected.

The tenderer (i.e. Original Manufacturer or Authorised Dealer) are requested to submit their offer in their own letter head, neatly typewritten without any overwriting. The Tenderers shall have to indicate clearly the brand/ make of the product(s) for which they are submitting the RC proposal.

NOTE: Prospective Bidders for the proposed Rate Contract from Make in India, MSE and MSE (SC & ST)/MSE (Woman) Sectors are also encouraged to participate in the Bidding process as per Government of India norms published and amended from time to time.

2.

Make in India and Land Border Clause

Requirement of Registration Rule 144 (xi) of the GFR, 2017 related to restrictions on

participation of Foreign Bidders and their Authorized Indian Agent/OEM (Order No. F.No.6/18/2019-PPD dated 23.07.2020 of Department of Expenditure, Ministry of Finance, Government of India refers)

I. 'Bidder' (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidder stated herein before, including any agency branch or office controlled by such person, participating in a procurement process.

II Bidder from a country which shares a land border with India for the purpose of above order/ this tender means: -

- a. An entity incorporated, established or registered in such a country; or
- b. A subsidiary of an entity incorporated, established or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d. An entity whose beneficial owner is situated in such a country: or
- e. An Indian (Or other) agent of such an entity or
- f. A natural Person who is a citizen of such a country; or
- g. A Consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

III The Beneficial owner for the purpose of (iii) above will be as under:

In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation-

- a. 'Controlling ownership interest' means ownership of or entitlement to more than twenty –five per cent of shares or capital or profits of the company;
- b. 'Control' shall include the right to appoint majority of the directors or to control the management or Policy decisions including by virtue of their shareholding or management rights or shareholder's agreements or voting agreements;
- c. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or Profits of the partnership;
- d. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or Profits of such association or body of individuals;

	<p>e. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;</p> <p>f. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership;</p> <p>g. An agent is a person employed to do any act for another, or to represent another in dealings with third person.</p> <p>The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority</p>
3	<p><u>BIDDERS ELIGIBILITY :-</u></p> <p>3.1 The Bidders are requested to attached Latest Authorization letter from the OEM to sell the offered items having validity of such authorization upto 31.12.2025.</p> <p>3.2 The Bidders shall have to certify that items mentioned in their Rate Contract are not available on GeM Portal(as per Annexure-XII).</p> <p>3.3 All the Annexures enclosed with this tender document (Sr, No. I to XII) must be neatly filled up, signed and stamped, failing which the tender will not be considered and shall be liable to be rejected.</p> <p>3.4 The Bidder (OEM/ Authorised Agent/ Stockist/Dealer) should make ensure that he is fully eligible as per Class I and Class II supplier as per DPIIT, Ministry of Commerce, and other Rules and guidelines issued by Govt of India from time to time.</p> <p>3.5 During the stage of scrutiny of documents, undertaking and certificates submitted by the bidder(s) it is found that he is not eligible as per MII guidelines such tender such shall be summarily rejected.</p> <p>Compliance with National / International Standards if any should be specified.</p> <p>The bid shall be submitted as per BID FORM enclosed at <u>Annexure – II.</u></p>
4.	<p><u>SUBMISSION OF TENDER DOCUMENT:-</u></p> <p>It may kindly be noted that Tender is to be submitted separately for each category with following details – shall be submitted in PDF Format as well as in hard copy separately for each category Separately. If single tender / bid is submitted covering multiple categories, the same shall be liable to summarily rejected. The bid Shall be in the following order:-</p> <ul style="list-style-type: none"> a. Category b. Sub-Category a. Catalogue No. d. Item Description e. HSN Code f. Item type g. Item Unit h. Item Rate i. Discount in percentage (%) j. Applicable IGST / GST percentage (%) <p>If any scheme / offer launched by the manufacturer / OEM the same shall be forwarded to Director IMTECH with complete details for its applicability without any delay.</p>

	<p><u>No other non-consumable items should be mentioned along with quoted items.</u></p>
5	<p><u>Evaluation of the bids by Committee</u></p> <p>5.1 The evaluation of the bids shall be done by the Committee which shall scrutinize all the bids received with reference to the requirement of CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH and any decision taken by INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH into the matter will be final and binding.</p> <p>5.2 The bids which are incomplete, not in conformity with the terms & conditions of the bid, conditional bids and unsigned bids shall be rejected as non-responsive without any further evaluation. Bids not supported by the eligibility criteria shall be summarily rejected.</p> <p>5.3 Bids of firms which did not have any RC with other Govt organisations / CSIR Institutes labs/ R&D Institutes / Universities in the past but have submitted their bids against this tender shall be evaluated by the Committee about suitability of their products for CSIR-IMTECH's requirement, before a final decision can be taken on their bid. The decision so taken shall be binding upon the bidder.</p> <p>5.4 Bidders may be called for discussion /clarification/ further discount before the finalization of rate contract, if considered necessary by CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH.</p> <p>5.5 All the bids where the maximum discount on NDP Price/ Price List is offered shall be processed for finalization of the rate contract.</p> <p>EMD: Please submit Bid Securing Declaration as per enclosed format at <u>Annexure- VIII</u></p>
6.	<p><u>PRICE:</u></p> <p>6.1 Prices must be quoted on the basis of Discount on Net Dealer Price (NDP) for each category of items in terms of Percentage (%) discount on NDP. Additional Dealer Discount may also be mentioned clearly wherever applicable. Further while submitting bid, if the manufacturer is appointing any dealer for supply, the OEM will submit all the details of the dealer with terms & conditions like supply, payment etc.</p> <p>6.2 The bidder must undertake that the prices mentioned in their pricelist are firm and valid till end of the Rate Contract (RC) period without any hike. However, in the event of any decrease in the prices during the contract period the same should be notified to INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH. Alongside, if any special promotional marketing scheme(s) is/are launched from time to time, the same must be made available/ intimated to CSIR- INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH.</p> <p>6.3 The bidder should ensure that the prices quoted are FOR, CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH Stores, basis including its unloading at INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH as per the details given in INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH Purchase Order (PO) and inclusive of all taxes and duties. In case of temperature controlled products, necessary precautionary measures shall be taken so by the supplier that the item(s) remain in the specified temperature till its delivery to the INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH end user.</p> <p>6.4 The prices remain fixed during the currency of RC and the end users of the Institute shall be invariably offered agreed benefits of Rate Contract item(s) even in cases of cash</p>

	<p>purchase by INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH user in view of any urgency. In such cases, the bidder is not permitted to charge higher prices than the prices approved by INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH under the RC. In case if it is found that the bidder is charging lesser prices than the prices agreed under the rate contract to any other organization / user, the RC prices/ orders shall be modified suitably without any intimation to the bidder.</p> <p>6.5 The bidder shall submit soft copies of the pricelist in <u>PDF form duly signed</u> stamped hard copy by along with Pen Drive with Tender Document. <u>Bidder shall ensure that no discrepancy exist between the soft copy and hard copy of NDP Price List made available to this office, without fail.</u></p> <p>6.6 The prices quoted must include the prices of goods up to CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH inclusive of freight, insurance up to INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH, charges for dry ice or any incidental charges.</p>
7	<p><u>Purchase Orders under the rateContract</u></p> <p>7.1 Bidders may note that mere conclusion of Rate Contract does not guarantee placement of purchase order or any assured quantity of business during the contract period, rather the orders shall be placed based upon need and suitability of offered items by INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH users.</p> <p>7.2 Purchase Orders placed till the last working day of the Rate Contract should be honored and executed under the rate contract without any need for extension of the rate contract or change of price.</p> <p>7.3 There shall be no separate Packing and Forwarding charges payable for supply against this Rate Contract.</p> <p>7.4 The rate and term of Rate Contract would also be applicable for the purchase made by the Scientists/ Students of CSIR-IMTECH on cash / credit basis and hence, the firms or their agents are not allowed to charge higher prices than those approved under RC entered into with CSIR-IMTECH.</p>
8	<p>Product Quality</p> <p>The manufacturer/bidder should give an undertaking stating that the products they are offering are of good quality, new, unused, genuine and as per standard specifications. In case it is found that the product is old or spurious, the bidder shall be barred from doing any business with CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH for a period which will be determined by competent authority.</p> <p>The manufacturer/bidder also undertakes that they are solely responsible in case of any discrepancies noticed during the supply with regard to the Catalogue no., quality, quantity, packages, leakages, short supplies, damages and the same shall be replaced at 'free of cost' by the bidder. In case after receipt and inspection of material or during its usage, any defect is found in the quality of material, the supplier shall have to provide free replacement of the supplied material or he shall have to refund the amount charged towards the same.</p>
9	<p><u>ORDER AMENDMENTS</u></p> <p>On receipt of the Purchase Order, the Bidder shall check the correctness of the product code, rates and other terms and conditions of the Purchase Order. In case of any discrepancy/ corrections</p>

	<p>the same should be immediately brought to the notice of the CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH immediately for the issue of necessary amendment of PO strictly as per RC terms only.</p>
10	<p><u>DELIVERY TERMS AND CONDITIONS:-</u></p> <p>10.1 The ordered items must be delivered at Stores Section, CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH <u>F.O.R Destination , free of destination, otherwise your offer shall not be considered</u>. Unless otherwise specified in the purchase order the material shall be supplied <u>within a period of 4-6 weeks from the date of issue of purchase order</u>. Supplies are normally accepted on all working days from 10:00 AM to 5:00 PM except on Saturday, Sunday and other public holidays.</p> <p>In case of deviation in delivery timeline due to any specific issue in an individual case, the bidder must seek prior written approval of INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH to extend the same, failing which <u>LD @0.5% (maximum up to 10%) of PO value per week</u> may be invoked for such delayed delivery or PO itself can be cancelled at the discretion of INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH.</p> <p>10.2 All the perishables/hazardous / fragile item(s) shall be opened in the presence of the representative of the bidder and the user, if required. Bidder will be responsible for any loss due to negligent packing and transportation. Package of such products shall specifically indicate that goods being supplied are perishables/hazardous / fragile with advance written intimation to this office.</p> <p>10.3 The bidder shall execute the supply of the ordered material in a Single delivery only. However, in case of staggered delivery, maximum of <i>three</i> staggered deliveries can be allowed with prior written permission of INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH and as per purchase order within the delivery schedule, if approved by INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH specifically. But, in case of perishables, hazardous consumables, the consent of the user must be obtained prior to the execution of the supply so that necessary precautions shall be taken for their effective use under intimation to INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH Purchase Section.</p> <p><u>10.4 LATE DELIVERY:</u> The material must be supplied within stipulated period/validity of supply date. In case of delay in supply from the side of supplier, a penalty of 0.5 (zero point five) per cent of order value per week of delay subject to a maximum of 10 (ten) per cent shall be levied in cases where ordered goods are delayed beyond the schedule delivery period. Beyond this the Supply Order is liable to be treated as cancelled at the discretion of Director INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH. It may however be noted that Force Majeure clause is acceptable to us.</p> <p>Extension of delivery schedule shall be considered only under exceptional circumstances and upon a written request from the firm. LD shall not apply in case the extension is approved by the Competent Authority, INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH.</p> <p>10.5 Loss Damage & Transit : The firm shall be responsible for any loss, damage & shortage during transit. Payment shall be made for materials received in good conditions only. Any damage or shortage noticed on delivery, the same must be replaced within 4-5 weeks after intimation.</p>

11

PAYMENT:-

11.1 Payment for supplies will be made on Bill Basis after supply and acceptance. Normally 100% payment against a pre-receipted bill in triplicate (duly stamped) should be made within 30 days after receipt of materials if found in order, in quality and in quantity.

Supplies will be made promptly within the delivery schedule. For local supplies, the payment will be made only after satisfactory supply at CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH and after certification by our user expert/scientist.

Kindly supply the material in one lot of any P.O. If you are unable to supply in single lot then you can supply twice or thrice the single bill may be raised and submitted with supporting delivery challans.

Bank Detail to be mentioned separately as follows:-

- A. Bank Account Number
- B. Account Type (Savings /Current)
- C. Bank Name with Branch and its address
- D. Name of the Account Holder
- E. IFSC Code Number
- F. MICR number

11.2 No advance payment shall be made for part supplies under normal circumstances. CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH reserves the right to cancel the purchase order in case part supply is not affected within the reasonable period or also reserve the right to recover 10 (ten) per cent of the payment as security to be paid on completion of the contract at the discretion of the Competent Authority, CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH.

11.3 TDS/ TCS will be deducted as per applicable statutory provisions as per instructions issued by the Govt. from time to time. CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH GST No. is 04AAATC2716R2ZM.

11.4 Bidders must quote their GST Number with all the bills clearly and also quote CSIR-IMTECH GST number in all the bills.

12

Fall Clause:

12.1 The proposed rate contract shall be guided by the FALL CLAUSE wherein if the Rate Contract (RC) holder / bidder undertakes to reduce price or sells or even tenders to sale the rate contract goods following conditions of sales of same / similar to those of the rate contract to any other person or organization during the currency of the rate contract.

Accordingly, the rate contract prices will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and, the rate contract shall be amended accordingly at reduced price offered by Rate Contract holder/ Bidder to any other third party / organization. This includes products uploaded by the bidder's authorized OEM on Gem and other parallel rate contract holders, if any.

12.2 An undertaking is required to be given by all the manufacturers / bidder that the rates offered by them are not more than the rate offered to any other CSIR/Government

	agencies/Institution and the discount offered is not less than the discount offered to any other CSIR/ Government agencies/Institution. In case any such discrepancy is noticed at any point of time manufacturers / bidder shall undertake to refund the difference amount to CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH, and also rate contract is liable to be cancelled at the discretion of the Competent Authority, CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH.
13	<p><u>Discount :-</u></p> <p>13.1 The bidder shall offer a <i>FIXED DISCOUNT</i> applicable on the list price/ NDP applicable in BOQ (price bid). The discount must be indicated in the BOQ (Price Bid). <u>Bidder shall also upload PDF/scanned copy of offered discount structure in their letterhead strictly in conformity with BOQ</u> duly signed and stamped by their authorized representative along with their e-bid for reference, particularly in cases where bids are submitted for multiple categories with different discount structure for each category to ensure clarity. Further, OEM shall also mention the dealer discount in BOQ, if any.</p> <p>13.2 The percentage of discount must be mentioned in words as well as figures.</p>
14.	ParallelRateContract: CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH reserves the right to conclude more than one rate contract for the same Brand/ product and has the option to re-negotiate the price(s) with the rate contract holder(s).
15.	The critical dates are mentioned already in the bid document
16.	VALIDITY OF RATE CONTRACT: The prices must be kept valid up to 30.06.2025 from the date of award/acceptance of rate contract. No upward changes in prices will be acceptable in any condition during the period of the rate contract. However, if there happens to be a downward revision in prices of the items concerned during the contract period, the benefit of the price reduction shall be passed on to the Institute. Force Majeure clause is accepted to us.
17.	<u>RENEWAL OF RATE CONTRACT, IF ANY:</u> The Annual Rate Contract can be extended for a further period on mutually agreed terms and conditions between both the parties and on satisfactory performance subject to applicability of Price Fall Clause.
18.	<p><u>TERMINATION OF RATE CONTRACT (RC)</u></p> <p>The Rate Contract can be terminated by either of the parties with 30 Days prior notice in writing. However, in exceptional cases CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH reserves the right to terminate the rate contract at any point of time without any notice in case the performance of the Tenderer is found consistently unsatisfactory or due to the serious lapse on the part of the Tenderer. CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH is not bound to assign any reason of termination of RC and decision taken by INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH into the matter will be final and binding.</p>
19.	Prices shall be quoted in Indian Rupees only. Bids in currency other than Indian Rupee (INR) will be REJECTED summarily / ab initio as unresponsive.
20.	<p><u>Due Date for submission & Opening of tender:</u></p> <p>The tender must be submitted in hard copy on or before <u>28/05/2024 1700 HRS</u> in <u>sealed envelope. The tenders will be opened on 29/05/2024 at 11 AM in the presence of bidders</u></p>

	<p>if any, in Committee Room, Purchase Section.</p> <p>21</p> <p><u>REASONABILITY OF PRICES:</u></p> <p>The material will not be supplied by the vendor less than the Rate Contract prices to any other Govt. Institution, and will give an undertaking for the same. If the same is found, the proportionate recoveries will be made or suitable action will be taken.</p> <p>Copies of Rate Contract with other CSIR Labs./Institutes/ Other Government / Private Research Institutions of repute, if any, to be submitted along with tender.</p> <p>The bidder should submit a certificate stating that maximum discount is being given and no other Government Organization including CSIR is being benefited more than this discount (Annexure VI).</p> <p>The Rate List of Bulk Packages/Quantity should also be attached along with the tender. Bulk discount must be mentioned wherever applicable. The bidders may tender a separate Discount/price for bulk purchases and also define the quantity to be treated as 'bulk'. Special/ promotional offers or end of season sales in addition to RC discount shall be processed based as individual offer, subject to its acceptance by CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH to avail such special/ promotional offers.</p> <p>Any special offer/special discount declared during the currency of RC by the OEM must be intimated and applicable to the RC.</p> <p>The bid has to be valid for 120 days from the date of opening.</p> <p>Conditional tender shall not be accepted. Further, all the pages and Annexures of this tender document are to be signed and stamped by the Bidder / Authorised signatory, failing which the tender shall stand summarily rejected.</p>
22.	<p>Code of Integrity</p> <p>A. The bidders/suppliers should sign a declaration about abiding by the "Code of Integrity for Public Procurement" in bid documents. In case of any transgression of this code, the bidder is not only liable to be removed from the list of registered suppliers, but it would be liable for other punitive actions such as cancellation of contracts, banning and blacklisting or action in Competition Commission of India, and so on.</p> <p>B. Code of integrity for Public Procurement: The Purchaser as well as bidders, suppliers, contractors and consultants should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:</p> <p>i) "Corrupt practice": making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;</p> <p>ii) "Fraudulent practice": any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to</p>

secure a contract or in execution of the contract;

- iii) “Anti-competitive practice”: any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;
- iv) “Coercive practice”: harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- v) “Conflict of interest”: participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of purchaser who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the purchaser with an intent to gain unfair advantage in the procurement process or for personal gain; and
- vi) “Obstructive practice”: materially impede the purchaser’s investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the purchaser’s Entity’s rights of audit or access to information;

C. Obligations for Proactive disclosures

- i) The Purchaser as well as bidders, suppliers, contractors and consultants, are obliged under Code of Integrity for Public Procurement to sue-moto proactively declare any conflicts of interest (coming 14 under the definition mentioned above – pre-existing or as and as soon as these arise at any stage) in any procurement process or execution of contract. Failure to do so would amount to violation of this code of integrity; and
- ii) The bidder must declare, whether asked or not in a bid document, any previous transgressions of such a code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity. Failure to do so would amount to violation of this code of integrity;
- iii) To encourage voluntary disclosures, such declarations would not mean automatic disqualification for the bidder making such declarations. The declared conflict of interest would be evaluated and mitigation steps, if possible, taken by the purchaser. Similarly, voluntary reporting of previous transgressions of Code of Integrity elsewhere may be evaluated and barring

cases of various grades of debarment, an alert watch may be kept on the bidder's actions in the tender and subsequent contract.

D. Punitive Provisions

Without prejudice to and in addition to the rights of the Purchaser to other penal provisions as per the bid documents or contract, if the Purchaser comes to a conclusion that a (prospective) bidder/supplier, directly or through an agent, has violated this code of integrity in competing for the contract or in executing a contract, the purchaser may take appropriate measures including one or more of the following:

- i) If his bids are under consideration in any procurement
 - a) Forfeiture or encashment of bid security;
 - b) Calling off of any pre-contract negotiations; and
 - c) Rejection and exclusion of the bidder from the procurement process.
- ii) If a contract has already been awarded
 - a) Cancellation of the relevant contract and recovery of compensation for loss incurred by the purchaser;
 - b) Forfeiture or encashment of any other security or bond relating to the procurement;
 - c) Recovery of payments including advance payments, if any, made by the purchaser along with interest thereon at the prevailing rate.
- iii) Provisions in addition to above:
 - a) Removal from the list of registered suppliers and banning/debarment of the bidder from participation in future procurements of the purchaser for a period not less than one year;
 - b) In case of anti-competitive practices, information for further processing may be filed under a signature of the Joint Secretary level officer, with the Competition Commission of India;
 - c) Initiation of suitable disciplinary or criminal proceedings against any individual or staff found responsible.

23 Bidders are requested to submit the prescribed Certificate as per Annexure V.
Settlement of Disputes

23.1 The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

23.2 If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.

23.3 The dispute settlement mechanism / arbitration proceedings shall be concluded as

under:

If any dispute or difference arises between parties hereto as to the construction, interpretation, effect and implication of any provision of this agreement including the rights or liabilities or any claim or demand of any party against other or in regard to any other matter under these presents but excluding any matters, decisions or determination of which is expressly provided for in this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. All such disputes or difference shall be referred to Delhi International Arbitration Centre (DIAC), New Delhi for arbitration. The Award of the Arbitrator so appointed shall be final, conclusive and binding on all parties to the Contract.

23.4 Notwithstanding any reference to arbitration herein,

(a)	the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
(b)	the Purchaser shall pay the Supplier any monies due the Supplier at the discretion of Director, INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH

All disputes are subject to applicable Indian law and jurisdiction of competent local court at Chandigarh (U.T), India, only.

Normally, no condition of the tenders shall be relaxed. However, the Director, CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH may relax any of the conditions of the tender in the best interest of the Institute in exceptional cases depending upon the merits of the case. The Director, CSIR-INSTITUTE OF MICROBIAL TECHNOLOGY, CHANDIGARH reserves the right to accept or reject any offer in part or in full without assigning any reasons thereof.

24

SPECIAL CONDITIONS :-

- (a) Freight, insurance charges, if any will be borne by the supplier, Similarly shortage, pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser for resupply. The defective supply will have to be replaced by the supplier within 10 days without additional freight / transport charge.
- (b) GST and other Govt. levies will be paid extra as applicable by the supplier.
- (c) Delivery of goods will be taken at the risk and cost of the supplier and on F.O.R. basis to the Institute from railway / road transport etc .
- (d) Payment of the bill will be made preferably after receipt of the goods in satisfactory condition.
- (e) No revision in rate (on higher side) will be accepted during contract period.
- (f) Order will be placed as per requirement, irrespective of value of the order.
- (g) Supply should be made in full against the order and shortage will be procured from other supplier on the risk and cost of the original supplier.
- (h) Supply should be made from the latest batch of production with maximum life period & original packing.
- (i) While submitting the tender document, the tenderer should sign on each page of the tender document.
- (j) The tenderer should enclose a signed copy of the terms & conditions

stipulated for award of the contract, conveying his acceptance of the same.
(k) In case the Local Content Class-I and II Supplier Certificate submitted is found to be false, action as deemed fit and appropriate will be taken against the OEM/Authorised Distributor / Agent / Dealer and RC will be terminated without giving any notice.

NOTE : CORRIGENDUM IF ANY WILL BE ISSUED AND NOTIFIED IN DUE COURSE ACCORDINGLY ON CPP PORTAL.

Sd/-
Stores & Purchase Officer
For and on behalf of Director CSIR-IMTECH

Bidder Information Form

(a) [The Bidder shall fill in this form in accordance with the instructions indicated below. No alterations to this format shall be permitted and no substitutions shall be accepted. This should be done on the letter head of the firm].

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for bids]

Page 1 of _____ pages

01.	Bidder's Legal Name [insert bidder's legal name]
02.	In case of JV, legal name of each party: [insert legal name of each party in JV]
03.	Bidder's actual or intended Country of Registration: [insert actual or intended country of registration]
04.	Bidder's Year of Registration: [insert bidder's year of registration]
05.	Bidder's Legal Address in Country of Registration: [insert bidder's legal address in country of registration]
06.	Bidder's authorized representative information Name: [insert authorized representative's name] Address: [insert authorized representative's address] Telephone/Fax numbers: [insert authorized representative's telephone/fax numbers] Email Address: [insert authorized representative's email address]
07.	Attached are copies of original documents of: [check the box(es) of the attached original documents] Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder _____

Name _____

BusinessAddress _____

(To be submitted on the letter head of the firm)

BID FORM

ANNEXURE-II

The Director,
CSIR – Institute of Microbial Technology
Sector 39-A
Chandigarh 160036

Ref: CSIR- IMT Tender Ref. No. _____ Dated _____ 2023.

Sir,

I/We have examined and have no reservations to the Bidding Documents, including Addenda, if any.

Having examined the bidding documents, I/we, the undersigned, hereby submit the priced bid for supply of goods and services in conformity with the said bidding documents.

I/We hereby offer to supply the Goods at the prices and rates mentioned in our price list/CD/DVD.

I/We offer the following category of items under Rate Contract and their respective price lists have been attached. We also confirm that the price list attached is on Net OEM Price only.

1. Category / Sub Category Name:
2. Name of the Manufacturer(s) :
3. Make/Brand(s) :
4. Agreeing for liquidated damages / Penalty clause : YES / NO
5. Delivery Period :
6. Validity Period :
7. Agreeing for Payment terms: : 100% on Bill basis within 30 days after satisfactory receipt of material in good condition
8. Furnished RC Clients list (PO copies) : YES/NO
9. Manufacturer/ Bidder should enclose :
 - A. GST Registration Certificate :
 - B. PAN No. :
 - C. Profile of the firm & Client list
10. Compliance with National/International Standards:
11. If OEM/ Dealer, then authorization letter from Manufacturer:
12. Rate contract copies with other Research Institutions:
13. Bank Details for e-payment.
 - a) Name of the Vendor / Account holder :
 - b) Name of the Bank and Branch :
 - c) Bank Account No :
 - d) Type of Account :
 - e) Address of the Branch
13. a) Agree for free delivery at CSIR-IMT: YES / NO

- b) **Discount from Manufacturer (Must be stated)** : _____ % on NDP/ List Price
 c) **Any further discount from OEM (must be stated):** _____ % on NDP/ List Price

14. Supply through (Tick either a or b)

a) **Direct** : _____

b) **Authorized Dealer/ Distributor: Name** _____

Address _____

Phoneno. _____

E-mail _____

- A. I/We do hereby undertake that, in the event of acceptance of our bid, the supply of Goods/Services shall be made as stipulated in our price list and that we shall perform all the incidental services.
- B. The prices quoted are inclusive of all charges net for Free delivery at CSIR – IMT, CHANDIGARH.
- C. I/We agree to abide by our offer for a period of 90 days from the date fixed for opening of the bid documents and that we shall remain bound by a communication of acceptance within that time.
- D. I/We have carefully read and understood the terms and conditions of the bid document and we do hereby undertake to supply as per these terms and conditions.
- E. I/We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Certified that the bidder is:

- F. A Sole proprietorship firm and the person signing the bid document is the sole proprietor / constituted attorney of sole proprietor.

(OR)

A partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement / by virtue of general power of attorney.

(OR)

A company and the person signing the bid document is the constituted attorney.

(NOTE: Delete whatever is not applicable. All corrections / deletions should invariably be duly attested by the person authorized to sign the bid document.)

We do hereby undertake that, until a formal notification of award, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

Dated this _____ day of _____ 2024

Signature of Bidder

Details of enclosures	Full Address	:
	Telephone no.	:
	E-mail	:
	COMPANY SEAL	:

BILL OF QUANTITIES (BOQ) – IMTECH FILE REF: IMT/2023-24/Chemicals & Consumables

For supply of Specialized R&D Consumables on NDP basis with applicable discount (**For****Bids in Indian Currency/Rs.)**

Supplier's Ref. No: _____

Date: _____

Supplier's Name & Address with e-mail: _____

Contact Person Name, _____

Ph. No./Mob. No. _____

Sl. No.	Item description - supply of Specialized R&D Consumables	OEM/Make/Model	List with NDP Price Enclosed	% of Discount on NDP Price (in figure)	% of Discount on NDP Price (in words)
1.	Chemicals (Complete Range)		Yes/ No		
2.	Glass ware (Complete Range)		Yes/ No		
3.	Plastic wares/ General lab ware/ Pipette-Micropipette/ Surgical / Polyvinyl/Nitrile Gloves (complete Range)		Yes/ No		
4.	Filter Papers and Disposable Filter units		Yes/ No		
5.	Animal Feed & Corncob bedding for Mice /Rabbit , Autoclavable, Grit size 4-5 mm and packed in moisture proof autoclavable bag.		Yes/ No		
Plus Applicable GST/Tax on goods at applicable Rates					Yes/No
Total Price offered for IMT CHANDIGARH Stores/Site					Yes/No

Payment Terms:	Delivery Period: <i>(Days/Weeks/Months)</i>
Delivery Terms: <i>(FOR-CSIR-IMTECH Stores)</i>	Validity of the Quotation:
Guarantee/Warranty:	TDS/TCS Deduction (under IT&GST):
NOTE: <i>TDS as per statutory applicability will be deducted.</i>	

- * Please submit the proposal for only those items which have local content (As per MII order) and specify the percentage.
- * Please also specify the sub category of chemicals.
- *Please specify the category for which Bid/Price list is submitted.

Format for declaration by the Bidder on Non-applicability of Exclusion from Restrictions under Rule 144(xi) of the General Financial Rules (GFRs), 2017

(Ref.- Govt. of India, Ministry of Finance, Dept. of Expenditure Order No. F.No.6/18/2019-PPD dated 23.07.2020 {Public Procurement No.1} and subsequent orders on the subject)

Ref. No: _____

Date _____

To,

The Director,
CSIR – Institute of Microbial Technology
Sector 39-A
Chandigarh 160036

Sir,

With reference to your Tender No. _____ dated _____ I/We hereby undertake that *“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered.*

[Where applicable, evidence of valid registration by the Competent Authority shall be attached]”

Thanking you,

Yours sincerely,

Signature
(Name of the Authorized Signatory)
Company Seal

Format for declaration by the Bidder for Code of Integrity & conflict of interest
(Refer para 3.2.1 & 5.1.2 (ix)(m) of the CSIR Manual)

(On the Letter Head of the Bidder)

Ref. No: _____

Date _____

To,

The Director,
CSIR – Institute of Microbial Technology
Sector 39-A
Chandigarh 160036

Sir,

With reference to your Tender No. _____ dated _____ I/We hereby
Declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Para
1.3.0 of ITB of your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country
during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/ contravention
of this code.

Thanking you,

Yours sincerely,

Signature
(Name of the Authorized Signatory)
Company Seal

Format for declaration by the Bidder for Reasonability of Prices (On the Letter Head of the Bidder)

Ref. No: _____

Date _____

To,
The Director,
CSIR – Institute of Microbial Technology
Sector 39-A
Chandigarh 160036

Sir,

With reference to your Tender No. _____ Dated _____ I/We hereby
Certify that the price/s offered vide our Quotation No. _____ Dated
_____ is reasonable.

We further certify that the quoted NDP prices offered under Rate Contract (RC) are the
minimum and we have not quoted the same item/s on lesser rates than those being offered to CSIR-
IMTECH, Chandigarh to any other customer or Govt. / CSIR organization.

Further, we maximum discount on NDP prices has been offered, which is not less than
discount offered to any other customer or Govt./ CSIR organization.

Thanking you,

Yours sincerely,

Signature
(Name of the Authorized Signatory)
Company Seal

ANNEXURE-VII

Self-Certification for Make in India

Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

We hereby certify that as per the above referred Order, based on the _____percentage (supplier is required to indicate the percentage) of local content in the Equipment/goods (excluding profit, warehousing, marketing, logistics, freight, installation & Commissioning etc.) offered by us against Enquiry/tender No. _____, we are.

Class-I Local Supplier

Class-II Local Supplier

Non-Local Supplier

(Tick the appropriate category above)

The details of the item(s) and location(s) at which the local value addition is made is as below:

Sr. No.	Name of the item(local content)	Full Address of the Location where local content added	% of local content(item-wise)
1.			
2.			

We also certify that if the details are found to be false then it shall be a breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Finance Rules along with such other actions as may be permissible under law.

Place: _____

Authorized Signatory.

Date: _____

Name: _____

Note: The certificate may be prepared under Letter Head of the Vendor and submitted duly signed by the authorized signatory.

Annexure-VIII

Bid Securing Declaration Form (5-F)

Date: _____

Tender No. _____

To,

*The Director,
CSIR-IMT,
Sector 39-A
CHANDIGARH 160036.*

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed :- _____ (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name :- _____ (insert complete name of person signing he Bid Securing Declaration) duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

(on BIDDER'S LETTER HEAD)

FALL CLAUSE CERTIFICATE

THIS IS TO CERTIFY THAT WE HAVE OFFERED MAXIMUM POSSIBLE DISCOUNT TO YOU IN OUR OFFER

NO. _____ DATED : _____

AGAINST CSIR- IMTECH INVITATION FOR TENDER NO. _____

THE PRICES CHARGED UNDER RATE CONTRACT SHOULD UNDER NO EVENT BE HIGHER THAN LOWEST PRICE AT WHICH THE PARTY SELLS THE ITEMS OF IDENTICAL DESCRIPTION TO ANY OTHER GOVERNMENT ORGANISATION/ PSU'S / AUTONOMOUS BODIES/ PRIVATE ORGANISATIONS DURING THE PERIOD OF CONTRACT FALLING WHICH THE “ **FALL CLAUSE “ WILL BE APPLICABLE”**

IN CASE, IF THE PRICE CHARGED BY OUR FIRM IS MORE, CSIR-IMTECH WILL HAVE THE RIGHT TO RECOVER THE EXCESS CHARGED AMOUNT FROM THE SUBSEQUENT / UNPAID BILL OF THE SUPPLIER.

SEAL AND SIGNATURE OF THE

BIDDER

Note : This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of authority to bind the same.

Annexure-X

Manufacturer's Authorisation Form

[The Bidder shall ensure that the Manufacturer shall fill in this form in accordance with the instructions indicated. This letter of authorisation should be on the letterhead of the manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the manufacturer]. Date: [insert date (as day, month and year) of bid submission]

Tender No.: *[insert number from invitation for bids]* To: *[insert complete name and address of purchaser]*

WHEREAS

We *[insert complete name of manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of manufacturer's factories]*, do hereby authorise *[insert complete name of the bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and or brief description of the goods]*, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorised representative(s) of the manufacturer] Name: [insert complete name(s) of authorised representative(s) of the manufacturer] Title: [insert title]

Duly authorised to sign this authorisation on behalf of: *[insert complete name of bidder]* Dated on _____ day of _____, _____ *[insert date of signing]* Place:

Date:

Signature and seal of the Manufacturer/Bidder

ANNEXURE – XI

(ON BIDDER'S LETTER HEAD)

UNDERTAKING REGARDING BLACK LISTING (NON-DEBARMENT)

I hereby certify that we M/S (name and address of the firm) _____

_____ is neither blacklisted
by any Central / State Government / PSU/ Autonomous Body/ Research

Institution / University / nor is any criminal case pending against the firm or its owners /
partners anywhere in India.

I also certify that the above information is true and correct in every aspect and in any
case at a later date it is found that any details provided above are incorrect, any
contract given to the above firm may be summarily rejected or terminated and the firm
may be blacklisted.

Date:

Name and Signature of the Authorised Signatory
With Stamp

ANNEXURE-XII

(TO BE FURNISHED ON BIDDER'S LETTER HEAD)

To,

The Director

CSIR-Institute of Microbial Technology

Sector 39-A

Chandigarh 160036

Reference Tender No. _____ Dated : _____

Subject : Non Availability on GeM for Offered RC Items.

Dear Sir,

"I have read the clause regarding restrictions on procurement of items which are available on GeM Portal. I hereby certify that the items mentioned in the Catalogue are not available on GeM Portal.

Name and Signature of Authorized Signatory with Stamp and Seal

CERTIFICATE OF NO DEVIATION

[To be given on letter head]

Ref. Tender No.: IMT/RC/2024-2025

dated 06/05/2024

I/We, M/s. _____ hereby certify that notwithstanding any contrary indication / conditions elsewhere in our offer documents, I/We have neither set any terms and conditions nor there is any deviation taken from the conditions of CSIR-IMTECH CHANDIGARH Tender specifications, either technical or commercial, and I/We agree to all the terms and conditions mentioned in CSIR-IMTECH, CHANDIGARH tender specification with associated amendments and clarifications.

Date:

Signatures of the Bidder with Name :

Place:

Designation :

Seal :

Check List: Duly filled check list to be submitted along with the Technical Bid.

Sl. No.	Requirement of Tender	Annexures	Compliance	Document Submitted
1.	Bidder Information Form	Annexure-I	Yes/No	Yes/NA
2.	Bid Form	Annexure-II	Yes/No	Yes/NA
3.	Bill of Quantities (BOQ)	Annexure-III	Yes/No	Yes/NA
4.	Bidder Declaration under Rule 144 (xi) on Non- applicability of Exclusion from Restrictions	Annexure-IV	Yes/No	Yes/NA
5.	Bidder Declaration on Code of Integrity	Annexure-V	Yes/No	Yes/NA
6.	Bidder declaration on Reasonability of Prices	Annexure-VI	Yes/No	Yes/NA
7.	Self-declaration by the Bidder regarding Class I Supplier or Class II Supplier	Annexure-VII	Yes/No	Yes/NA
8.	Bid Securing Declaration	Annexure-VIII	Yes/No	Yes/NA
9.	Fall Clause Certificate	Annexure-IX	Yes/ No	Yes / NA
10.	Manufacturer Authorization Form	Annexure –X	Yes/ No	Yes / NA
11.	Undertaking regarding Non Debarment	Annexure-XI	Yes/ No	Yes / NA
12.	GeM Non Availability Certificate	Annexure-XII	Yes / No.	Yes /NA
13.	Certificate of No Deviation	Annexure -XIII	Yes / No.	Yes/NA

Note: It is mandatory to submit all the above mentioned documents, failing which tender / bid submitted shall be liable to be rejected / cancelled.

Note: Please submit the annexures as per serial number indicated above at one place.

Sd/-
Stores and Purchase Officer
For and on behalf of Director CSIR-IMTECH, Chandigarh

IMPORTANT NOTE

Bidders in their own interest are advised to carefully go through the terms and conditions of this Tender Document and submit their offers along with other relevant documents in support of their bid and duly filled up applicable forms indicated above. Kindly ensure that all the relevant columns are duly filled up and each page of bid document (except printed literature) is duly signed /initialed by the authorized signatory / representative of the bidder with seal of the bidder /firm.

CHECK LIST OF OTHER DOCUMENTS TO BE SUBMITTED WITH THE ABOVE TENDER DOCUMENTS.

Sr. No.	Enclosures	Submitted
1.	Copy of PAN attached	Yes / No.
2.	Copy of GST number attached	Yes / No.
3.	Copy of Firm Registration attached (MSME /OPC / LLP ETC to be attached)	Yes / No.
4.	List of Institutes/ govt Organisations with whom RC is executed for similar items attached (at least 5 such copies to be attached) for the past 3 years	Yes / No.
5.	Bank Detail as mentioned at Point No. 11	Yes / No.
6.	Copies of CA Certified Financial Statement for the last 03 years	Yes / No.

Note: It is mandatory to submit all the above mentioned documents, failing which tender / bid submitted shall be liable to be rejected / cancelled.

Name and Signature of the Bidder along with Seal

IMPORTANT INSTRUCTIONS FOR ALL THE BIDDERS.

Note:

- 1) All the standard formats are scanned and attached for the reference of the bidders.
- 2) The Bid must be accompanied with prescribed documents, as indicated in Annexure I to Annexure XIII, failing which the bid shall be considered as Non-responsive.
- 3) All the pages of the tender document to be signed and stamped

Sd/-
Stores and Purchase Officer
For and on behalf of Director CSIR-IMTECH, Chandigarh

